



THE COMMUNITY JUSTICE FUND

The Community Justice Fund provides grants to registered charities in the County which offer recreational or educational programs for young people, including programs and initiatives which educate on risky and/or offending behaviour, positively influence both adult and young offenders, and promote community safety. Grants will be given to organizations which deliver these programs to County residents. Grants will be provided for projects, not the operations of the organization. Only staff costs associated with a program offering would be considered, not general staffing expenditures. Applicants which are being considered for funding may be contacted to arrange a site visit which will be part of the evaluation of your application.

APPLICATIONS MUST BE RECEIVED BY **MARCH 3, 2017 at 12:00 noon local time.** Grants will be announced in April 2017.

The CCF strongly encourages applicants to have a pre-submission consultation on focus eligibility and to discuss the grants process. info@countycommunityfoundation.ca or by phone at 613-476-7901 extension 218.

An Open House for Applicants to get feedback on their application will be held at the Edward Building (Suite 103) on February 6 from 3:30 pm until 5:00 pm.

Grants will be decided by a Grants Committee of the County Community Foundation.

Please submit your application to:
The County Community Foundation
280 Main Street, Suite 103
Picton ON K0K 2T0
info@countycommunityfoundation.ca

Please complete and include the next page (PAGE TWO) even if you are using alternatives word processing and attachments to complete the application. Scan is fine if being submitted electronically.

A. CONTACT INFORMATION

Organization Name: _____

Organization Mailing Address: _____

Organization Physical Address (if different from Mailing Address)

Contact Name and position in organization:

Contact Telephone #:

Contact Email:

- All information in this application is truthful, fair and complete.
- I am authorized, by my organization, to bind it through the submission of this application

Name

Date

Signature

B. ORGANIZATIONAL INFORMATION

Key Information Required (as attachments)

- Please describe the organization's overall Vision / Mission
- Financial Information: Please attach a copy of your most recent financial statements to this package.
- Please attach a list of current Board of Directors members and where they reside.
- Please attach your organization's current policy regarding maintaining up-to-date vulnerable sector checks for staff and volunteers if your project involves working with anyone in the vulnerable sector (e.g. Children, seniors, people with physical challenges),

C. CHARITABLE STATUS

In order to be eligible for this grant, your organization or a project partner must be a Qualified Donee under the Income Tax Act. Qualified Donees include registered charities, municipalities, and there are other categories. If you are uncertain about your charitable status, you can visit the Canada Revenue Agency at: <http://www.cra-arc.gc.ca/chrts-gvng/lstngs/menu-eng.html>

- Are you a Qualified Donee under the Income Tax Act? If yes,
 - please give your charitable business number

- _____
If you are not a Qualified Donee under the Income Tax Act, are you working in partnership with a Qualified Donee? If yes, please provide your partner organization's name and charitable business number.

Name: _____

Charitable BN: _____

- Please provide a letter from your partner organization which details its support for, and involvement in, this project and explaining why the organization agrees to function as the qualified donee. This letter must be attached to your application.

D. PROJECT INFORMATION

The Community Justice Fund will support the following types of projects, in order of preference:

- projects that provide recreational or educational opportunities for young people;
- projects that educate about risky and/or offending behaviour;
- projects that positively influence both adult and young offenders;
- projects that promote community safety.

PLEASE NOTE: Only applications for projects will be considered; operational funding is not eligible. Staffing may form some part of the request. However, it must be directly related to the delivery of the project and be a new expense associated with the project.

Project Description:

Please describe your project in 1000 words or less. Project description should include:

- the location(s) where the project will be delivered;
- which of the above project type(s) best describe your proposal;
 - projects that provide recreational or educational opportunities for young people;

- projects that educate about risky and/or offending behaviour;
 - projects that positively influence both adult and young offenders;
 - projects that promote community safety.
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- key objectives; outcomes and expected impacts of the project;
 - other organizations involved and their specific roles;
 - key project leaders and their history with this type of work;
 - connection to community need;
 - the project schedule;
 - the project budget (please be very specific about where the money requested under this grant is going to be spent; and what money is coming from other grants and which granting bodies are providing or application has been made to get support.)
 - Any other information that you feel the Grants Committee can use to better understand this project and the value to PEC residents.